

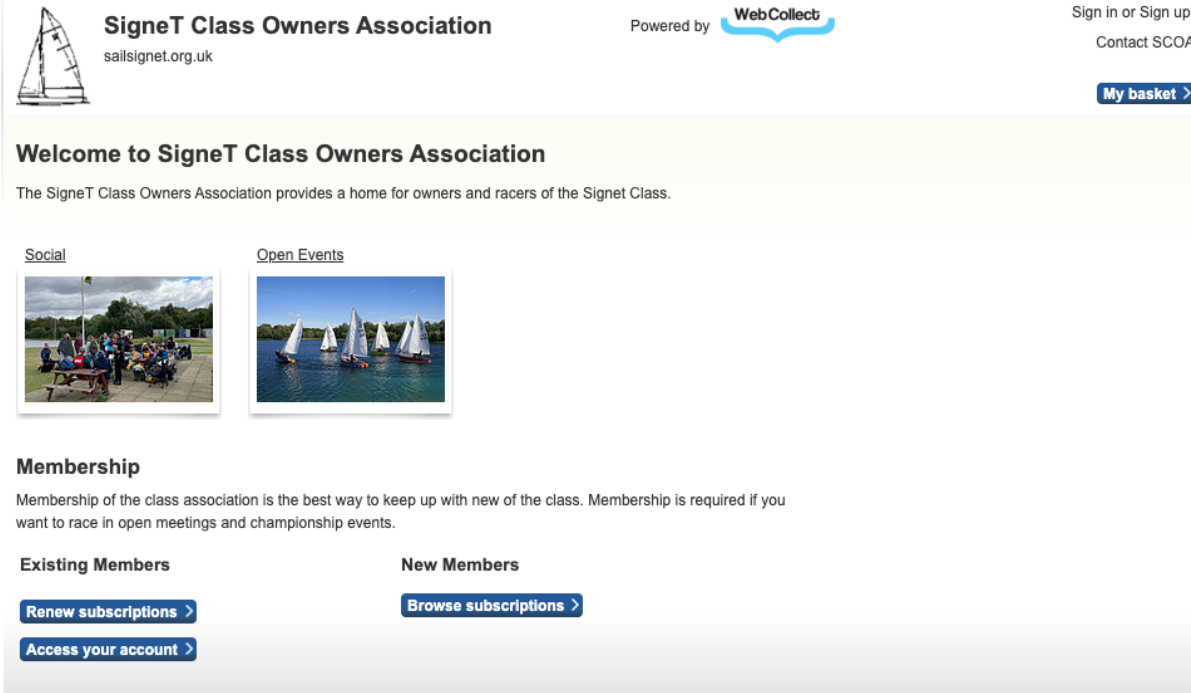
WebCollect Guide - SCOA Membership

Overview

WebCollect is the website where you will manage your SigneT Class Owners Association Membership. As this is the first time we're using this website, you will need to sign up as a new member.

Step 1

Go to <https://webcollect.org.uk/scoa> and you will find the home page for WebCollect



The screenshot shows the homepage of the SigneT Class Owners Association. At the top left is the association's logo, a sailboat, with the text "SigneT Class Owners Association" and the website "sailsignet.org.uk". To the right, it says "Powered by WebCollect". Further right are links for "Sign in or Sign up!" and "Contact SCOA", and a "My basket" button. The main heading is "Welcome to SigneT Class Owners Association" with a subtext: "The SigneT Class Owners Association provides a home for owners and racers of the Signet Class." Below this are two image sections: "Social" showing a group of people on a boat deck, and "Open Events" showing several sailboats on the water. A "Membership" section follows, stating that membership is required for racing. At the bottom, there are two columns: "Existing Members" with buttons for "Renew subscriptions" and "Access your account", and "New Members" with a "Browse subscriptions" button.

At the bottom of the page, click **Browse subscriptions** or go to <https://webcollect.org.uk/scoa/subscription>. You should see a list of membership options.

Subscriptions

Existing members [Renew](#) your subscriptions here.

Membership categories and annual subscription charges are detailed below.

Sailor/Owner Annual End Date: 31st March

Individual Sailor or Owner over the age of 18. Membership entitles entry to Nationals and open meeting events. Grants 1 vote in General Meetings

Individual subscription **£10**

Quantity

[Add to basket](#)

Sailor/Owner - U18 Annual End Date: 31st March

Individual sailor or owner of ST class dinghy under 18 yrs of age. Membership required for entry to National and Open events

Standard subscription **£0**

Quantity

[Add to basket](#)

Social - Voting Annual End Date: 31st March

Individual, non-sailing associate. Entitles member to attend events as a supporter. Grants 1 vote at general meetings

Social - Voting subscription **£10**

Quantity

[Add to basket](#)

Social - Non-Voting Annual End Date: 31st March

Individual non-sailing associate member, attend events as a supporter, Free but no vote at general meetings

Standard subscription **£0**

Quantity

[Add to basket](#)

Reduced pricing in first year (renewals at full price)

Full year price: £10	1/4 ⇒ 31/8	1/9 ⇒ 30/1	31/1 ⇒ 31/3
Social - Voting subscription	£10	£100	£10 *

* Includes following year

From there, select the quantity of memberships you would like, and press **Add to basket**.

You'll be able to go to your basket in the top right hand corner and then press **Checkout**.

[Close](#) [Go to basket](#)

Added to Basket

1 x Sailor/Owner - Individual subscription

My basket

Product	Price
Sailor/Owner - Individual subscription	£10
Total	£10

[Close](#) [Checkout](#)

Once you've done this, you'll need to either:

- Login to your existing WebCollect account if you've used it before (even with a different organisation/sailing club)
- Create a new account.

Already have an account with WebCollect?

Sign in

E-mail ?

Password ?

[Login >](#)

Create a new account with WebCollect

Sign up

First name* ?

Last name* ?

Email address* ?

Create password* ?

Strength

Confirm password* ?

[Save >](#)

Your Information

WebCollect may use and disclose the information that you provide, to provide membership, subscription and event management services to Organisations that you are linked to. We will not share your information for marketing purposes. For more information explaining how we use your information, please see our [Privacy Policy](#).

Once you're signed in, you can confirm the type of subscription you want is correct and press **Confirm and Proceed**.

Assign members to subscriptions

Please confirm who these items are for.

Subscription	Assigned to
Sailor/Owner - Individual subscription	Will Russell Change

[Confirm and Proceed >](#)

Next, you'll be asked to put in some personal details for contacting you about your membership.

My account > My details

Title ?

First name ?

Last name

Email ?

Home phone

Mobile phone

Work phone

Date of birth

[Save and proceed to checkout >](#)

Once you've filled out your details, you can press **Save and proceed to checkout**.

Here you will be asked to add some information about your sailing club, boat and skills you can volunteer. Check the relevant boxes and press **Save** once you're done.

Checkout > Forms

Please complete/review this information and save to proceed

Sailor/Owner - Individual subscription

Sailor/Owner Form for **Will Russell**

Are you under 18? Yes No

Gender

Sailing Club or RYA number

Do you own a SigneT? Yes No

Do you own a second SigneT? Yes No

Do you own a third SigneT? Yes No

Volunteer duties We sometimes ask for volunteers to help with running events or Association projects. If you wish to help in this way, please list relevant qualifications/interests below.

Club Race officer qualified First Aid qualified Fundraising Galley duty IT/Web skills Photography
Publicity, promoting Association externally RYA Powerboat Level 2 (or higher)

Rules and Measurements Declaration* I/We agree to abide by the Class Rules

Conduct Declaration* I agree to act in the manner required of members as per the latest version of SCOA Constitution

[Save >](#)

* Required field

Now you've filled out all of your details, you can now go ahead and pay for your membership. There are 2 options:

1. Bank Transfer
2. Cheque

Once you've selected a payment method, you'll be prompted with instructions on how to pay. For Bank Transfer, send the total to the bank details presented, with the specific reference number. Once the total has been received and checked by the committee, it will be marked on your account.

For Cheque, send your cheque to the specific address below:

- GET ADDRESS

Checkout > Order confirmation

Please check the details of your order or make any changes. Then click "Place Order"

Order summary

1 Item(s) £10
Order total £10

Pay by

- Bank Transfer [?](#)
 Cheque [?](#)

[Place order >](#)

Order items

Product		Form	Price
Sailor/Owner - Individual subscription Assigned to: Will Russell change	Remove	form data	£10

You're done, you have successfully completed paying for your membership!